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2717 Tye Brook Hwy  
Piney River, VA 22964  
Phone: (434) 277-5455  
FAX: (434)277-8010  
April 11, 2022

## Farm Market Store Manager Position Description

**Job Description:** Saunders Brothers is a wholesale nursery and orchard family farm in central Virginia. Saunders Brothers is looking for a Farm Market Manager. This employee will oversee the daily operations of our retail Farm Market in Piney River, VA. Applicants must have excellent management and interpersonal skills, enjoy meeting new people, and enjoy the friendly atmosphere of a family owned and operated farm market.

### **Duties:**

- Willing to work in a fast-paced environment of the Farm Market: includes fruits, vegetables, nursery stock and other products
- Responsible for daily operations of the Farm Market including:
  - Weekly ordering and management of inventory.
  - Scheduling and management of FM staff as they assist customers in the selection of plants, fruit, produce, operating checkout system, and serving ice cream and other products.
  - Oversee registers/check out/inventory system (Clover).
  - Ensure compliance with market rules/regulations/food safety requirements.
  - Planning fruit crop sale timing with Wholesale Fruit dept.
  - Coordinating special events, including Saturdays.
- Must have excellent interpersonal skills and enjoy meeting new people.
- Willing to complete ServSafe/Food Safety certification.
- Willing to assist in marketing of the Farm Market using social media and emails.
- Participate in end-of-season market evaluation and goal setting for next season.
- Be able to lift 30 lbs. of peaches, apples or other produce.
- Be able spend approximately 8 hours per day standing and must be able to stoop, bend, kneel, squat, and twist around.
- Be able to work outdoors in weather conditions including heat, cold and dust.
- Work cooperatively with other members of the Retail and Wholesale Fruit department teams.
- Willing to perform other duties as needed.

### **Qualifications:**

- Prefer a 4-year college degree (preferred) or high school diploma with 4 years of retail or management experience (preferred).
- Have excellent math and organizational skills with excellent attention to detail.
- Have excellent computer skills including Microsoft Exchange/Outlook, Excel, Word, and Google Applications.

- Have a positive attitude, strong work ethic, integrity, and willingness to work with Saunders Brothers 'Family'.
- Willing to work in a team atmosphere.
- Be able to handle several tasks at the same time, prioritize workload, and have flexibility as work demands change.
- Willing to work with Spanish-speaking workers and be open to learning Spanish.
- Have good communication and listening skills and be able to effectively work with entire staff at Saunders Brothers.

**Start Date:** March 15, 2022 or as soon as the candidate is identified.

**Supervisor:** This position will answer directly to the Retail Manager.

**Hours:** Hours for this position will fluctuate seasonally. Winter, spring and fall working hours are 8:00 AM to 5:00 PM with a half hour for lunch. Summer hours are typically from 8:00 am until 6:00 pm, during summer harvest, this position may require longer workdays in order to get tasks accomplished. This position will be required to work alternating Saturdays with a weekday off. Vacation is highly discouraged during peak seasons and is not allowed from July 1-September 1. All vacation must be approved in advance by supervisor. This is a full-time year-round position.

**Pay and Benefits:** Commensurate with experience. We offer a competitive salary, health insurance, vacation package, retirement bonus, and employee pricing on plants and farm market items. We also offer professional training and staff development for staff. This is a full-time year-round position.

**Drug Testing and Background Checks:** Saunders Brothers is committed to providing a drug-free and safe workplace. Therefore, all employees are subject to random drug testing, reasonable suspicion testing, and post-accident testing. In addition, all new employees will be subject to a background check.

**Information and Application:** Contact Mari Johnson at [jobs@saundersbrothers.com](mailto:jobs@saundersbrothers.com) . The job description may be seen at [www.saundersbrothers.com](http://www.saundersbrothers.com) and the application downloaded or completed from the website. Application must be submitted with resume in order to be considered.

### **Saunders Brothers Core Values**

Faith- Our Core Values and business practices are directed by our Christian faith.

Integrity-Honesty and truthfulness are foundational to our business.

Passion- We strive to enthusiastically share our love for Agriculture.

Family- The Saunders Brothers' Family includes and fosters many diverse families, generations, races, religions, and nationalities.

### **Business Purpose**

To make a profit doing something we love.

To have a positive impact on our employees, customers, suppliers, community, and environment.

To provide a productive, nurturing, and fulfilling environment for our team.

### **Strategy**

To be a premier supplier of superb-quality plant material for garden centers, landscapers, and public gardens throughout the Eastern United States.

To be a premier supplier of extraordinary fruit to the people of the Mid-Atlantic area.